



Knowledge & Learning Mechanism  
on Biodiversity & Ecosystem Services

Developing a mechanism  
for supporting better  
decisions on our  
environment  
based on the best  
available knowledge.

***EKLIPSE is developing a European Mechanism to answer requests from policy makers and other societal actors on biodiversity related issues.***

***EKLIPSE organizes and facilitates knowledge synthesis processes, horizon scanning and societal dialogue on topics that relate to or impact on biodiversity and ecosystem services by making the best knowledge available.***

More information on the processes and the EKLIPSE project funded by the EU in H2020 is available at  
[www.eclipse-mechanism.eu](http://www.eclipse-mechanism.eu)

**Second CALL for Nominations for Members of Knowledge Coordination Body - May 2018**

**Deadline for Call: 15<sup>th</sup> June 2018**

**Announcement of the KCB: Week starting 16<sup>th</sup> July, 2018**

**Period in office: August 2018 – October 2019 (re-election possible)**

## 1 Invitation to become a member of the Knowledge Coordination Body (KCB)

EKLIPSE is **inviting applications to join the Knowledge Coordination Body (KCB) until October 2019**. The KCB organises and accompanies the knowledge synthesis processes within EKLIPSE. The KCB also coordinates other tasks required to set up a self-sustaining mechanism for evidence-based and evidence-informed policy on biodiversity and ecosystem services.

*Do you have expertise and interest in enhancing the Science Policy Interface?*

*Would you like to contribute to policy-relevant processes?*

*Do you want to contribute to the selection of policy relevant requests to be addressed?*

*Are you interested in collaborating in a trans-disciplinary and multi-cultural setting?*

**Then please express your interest in participating at [http://www.eclipse-mechanism.eu/open\\_calls](http://www.eclipse-mechanism.eu/open_calls) where you will find a link to the [online application form](#).**



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## 2 Roles and tasks of the KCB (Please refer to [EKLIPSE Guidance note on the KCB](#))

### 2.1 Role of the KCB

The Knowledge Coordination Body (KCB) is responsible for managing the answering of requests by coordinating joint evidence processes. The KCB also coordinates other initiatives, including the identification of research priorities and emerging issues.

### 2.2 Main tasks of the KCB

- Contribute to selecting and scoping requests from policy and other societal actors;
- Oversee all joint evidence processes, in close collaboration with the Secretariat, select the experts to form the Expert Working Groups (EWGs) and ensure that they comply with the requests and the rights/rules/ethics and quality controls of EKLIPSE. The KCB Chair appoints a 'KCB request focal point' and a deputy for each request. These roles are to ensure continuity throughout the request. Their role is also to provide support to the EWG and to ensure all procedures are followed.
- The KCB also coordinates the identification of research priorities and emerging issues, building the Network of Networks, and activities for encouraging societal engagement.

For a full list of tasks and a more detailed description related to the KCB role, please refer to three EKLIPSE guidance notes : [Understanding the KCB](#); [Scoping with the Requester](#); [Preparing and managing calls for experts](#).

## 3 What to expect and what is it in it for you?

- The KCB members are expected to dedicate about 10-15% of their time over the period in post. Please note that the KCB work is very irregular. At some times, nearly no work will be required and at others, up to 30 % of your time may be required. As such, it is useful to explicitly consider how your engagement in EKLIPSE will benefit your current work tasks and vice versa.
- The KCB members are expected to work in close collaboration with the [Secretariat](#).
- The KCB members are expected to comply with EKLIPSE [guidance notes](#) and [ethical framework](#).
- You should consider applying to the Call for KCB if:
  - o You are motivated to make a difference by contributing to strengthening the knowledge evidence in the area of biodiversity and ecosystem services and by building bridges between science, policy and society through knowledge synthesis, identifying research priorities, and contributing to building the Network of Networks.
  - o You find it important to translate research results into useful inputs for policy and to develop a policy question so that it is understandable for researchers.
  - o You are increasingly frustrated by the dissonance between the amount of existing relevant knowledge and decision/action at a policy scale and you see an opportunity through your involvement in the KCB to both strengthen efforts in providing knowledge synthesis to support policy and decision making and to understand more about the needs of decision makers.
  - o You already critically analyse and reflect on Science-Policy Interface (SPI) processes but would also like to contribute to these processes.
  - o You already contribute to SPI processes at local/national scale but would like more experience through a European perspective.
  - o You would like to collaborate with an international team.



## 4 Support provided by EKLIPSE

**EKLIPSE team:** The KCB will be supported by the EKLIPSE [Secretariat](#)<sup>a</sup> in all tasks. The Secretariat will be responsible for direct communication with experts, managing the extended peer-review process, organising meetings, compiling requests and nominations for expertise.

**Financial support:** EKLIPSE activities rely on in-kind contributions as in similar science-policy processes. The benefits for experts and institutions arise from the networking in the group and the visibility of expertise to policy and society via the products. EKLIPSE will actively support this visibility of experts and their institution's contributions. In addition:

- All meetings will be hosted by and travel costs covered via EKLIPSE funds as needed
- Upon request, individual experts from Eastern and Southern European countries might be supported via an honorary contract provided by an EKLIPSE partner institution.

## 5 Eligibility and applicant information

### 5.1 Selection process and criteria for the composition of the KCB

The Secretariat will put in place a selection committee. For this second call for KCB, this selection committee will be composed of members of the current KCB, EKLIPSE project partners and the EKLIPSE project management group jointly with the Strategic Advisory Board to ensure that the KCB represents the full disciplinary spectrum required, different geographical regions of the EU, and gender balance. The KCB will cover diverse and complementary skills and will interact with relevant stakeholders to ensure better methodological choices and maximal uptake of outputs. As with the first KCB, we would like the second KCB to be composed approximately of 50% members of the EKLIPSE project management team, and 50% members from institutions outside the EKLIPSE consortium. New KCB members will be joining selected members of the current KCB to form a team of approximately 10 people.

### 5.2 Selection criteria for the KCB

- Motivation to contribute to set up a new mechanism to answer requests from policy makers and other societal actors on biodiversity related issues.
- Demonstrated expertise covering one or more of the following: coordinating knowledge synthesis processes, engagement in international science-policy processes; leading foresight initiatives; network coordination; business plan development; managing societal engagement in science; expert mobilisation and selection processes; ethics and management of conflict of interests; knowledge exchange.
- Experience with biodiversity and ecosystem services and/or sustainable development, ideally at the European level.
- Experience at the Science Policy Interface or overview of a policy area relevant to biodiversity such as environmental, agricultural, marine, regional development, infrastructure planning, sustainable consumption policies.
- Experts will have to comply with the principles and rules of EKLIPSE (e.g. conflicts of interest policy (see [http://www.eclipse-mechanism.eu/our\\_ethical\\_framework](http://www.eclipse-mechanism.eu/our_ethical_framework) for more details).

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<sup>a</sup> The secretariat is jointly managed by the Centre for Ecology and Hydrology, the Helmholtz-Centre for Environmental Research – UFZ, and the Royal Belgian Institute of Natural Sciences.



### 5.3 Data and information policy

All results will be made publicly available through the EKLIPSE website and transparent procedures will apply, following Creative Commons Agreement 4.0 (see above), which includes the reference of authorship and involvement.

## 6 Application and notification of results

### 6.1 How to apply

Before applying, you are strongly encouraged to read all relevant EKLIPSE [guidance notes](#), to help you understand better the work and vision of EKLIPSE and the roles of the different bodies.

The EKLIPSE forms for KCB members can be found on the EKLIPSE website under '[Open calls](#)'. The completed form should be submitted by midnight on **15<sup>th</sup> June 2018**.

Should you require any further information do not hesitate to contact us [Secretariat@EKLIPSE-mechanism.eu](mailto:Secretariat@EKLIPSE-mechanism.eu)

### 6.2 Announcement of results

Successful applicants will be notified directly by the EKLIPSE Secretariat week starting 16<sup>th</sup> July 2018. As soon as they accept the nomination, names of selected experts will be made public on the EKLIPSE website. The first meeting of the KCB will take place in the first half of September.

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