



Knowledge & Learning Mechanism
on Biodiversity & Ecosystem Services

Developing a mechanism
for supporting better
decisions on our
environment
based on the best
available knowledge.

EKLIPSE is developing a European Mechanism to answer requests from policy makers and other societal actors on biodiversity related issues.

EKLIPSE organizes and facilitates knowledge synthesis processes, horizon scanning and societal dialogue on topics that relate to or impact on biodiversity and ecosystem services by making the best knowledge available.

More information on the processes and the EKLIPSE project funded by the EU in H2020 is available at www.eclipse-mechanism.eu

First CALL for Nominations for Members of Knowledge Coordination Body - July 2016

Deadline for Call: 23rd September 2016

Announcement of the KCB: Week starting 24th October, 2016

Period in office: November 2016 – October 2018

1 Invitation to become a member of the Knowledge Coordination Body (KCB)

EKLIPSE is inviting **applications for members of the Knowledge Coordination Body (KCB)** to organize and accompany the knowledge synthesis processes within EKLIPSE over the next two years. The KCB will also coordinate other tasks required to set up a self-sustaining mechanism for evidence-based and evidence-informed policy on biodiversity and ecosystem services.

Do you have expertise and interest in enhancing the Science Policy Interface?

Would you like to contribute to policy-relevant processes?

Do you want to contribute to the selection of policy relevant request to be addressed?

Are you interested in collaborating in a trans-disciplinary and multi-cultural setting?

Then please express your interest in participating at www.eclipse-mechanism.eu



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2 Roles and tasks of the KCB

2.1 Role of the KCB

The Knowledge Coordination Body (KCB) will replace the current interim KCB and will take over the responsibility for managing the answering of requests by coordinating joint evidence processes. Gradually, over the course of the project, the KCB will take on the coordination of the other tasks envisaged in the EU policy support sustainable mechanism, including coordinating the identification of research priorities and emerging issues, the Network of Networks, and encouraging societal engagement.

2.2 Initial tasks of the KCB

- Manage the receipt, discussion and selection of requests from decision makers
- Review the rules and procedures under which joint evidence processes (and other activities of the mechanism) will be carried out.
- Manage calls for tender and decide on whom to appoint for the tasks that receive funding following clear and transparent rules and procedures. Members of the KCB and their institutions will not participate in tenders.
- Facilitate and oversee that the work of the ad hoc expert working groups complies with the requests and the rights/rules/ethics and quality controls of EKLIPSE. At least one member of the KCB will accompany each of the expert groups to ensure due procedure is followed.

Over the course of the project additional tasks will be added regarding the coordination of other activities of EKLIPSE in terms of identification of emerging issues, promotion of the Network of Networks and societal engagement.

3 Support provided by EKLIPSE

EKLIPSE team: The KCB will be supported by the EKLIPSE Secretariat^a in all tasks. The Secretariat will be responsible for direct communication with experts, managing the extended peer-review process, organising meetings, compiling requests and nominations for expertise.

Financial support: EKLIPSE activities rely on in-kind contributions as in similar science-policy processes. The benefits for experts and institutions arise from the networking in the group and the visibility of expertise to policy and society via the products. EKLIPSE will actively support this visibility of experts and their institution's contributions. In addition:

- All meetings will be hosted by and travel costs covered via EKLIPSE funds as needed
- Upon request, individual experts from Eastern and Southern European countries might be supported via an honorary contract provided by an EKLIPSE partner institution.
- The KCB members are expected to dedicate about 10-15% of their time over the period November 2016 – October 2018.

^a The secretariat is jointly managed by the Centre for Ecology and Hydrology, the Helmholtz-Centre for Environmental Research – UFZ, and the Royal Belgian Institute of Natural Sciences.



4 Eligibility and applicant information

4.1 Selection process and criteria for the composition of the KCB

The KCB will be selected by the EKLIPSE project management group jointly with the Strategic Advisory Board to represent the full disciplinary spectrum required, different geographical regions of the EU, and gender balance. The KCB will cover diverse and complementary skills and will interact with relevant stakeholders to ensure better methodological choices and maximal uptake of outputs. This first KCB will be composed approximately of 50% members of the EKLIPSE project management team, and 50 % of members from institutions outside of EKLIPSE consortium. The KCB will be composed of approximately 10 members.

4.2 Selection criteria for the KCB

- Demonstrated expertise covering one or more of the following: coordinating knowledge synthesis processes, engagement in international science-policy processes; leading foresight initiatives; network coordination; business plan development; managing societal engagement in science; expert mobilisation and selection processes; ethics and management of conflict of interests; knowledge exchange
- Experience with biodiversity and ecosystem services and/or sustainable development as well as European environmental policy.
- Experts will have to comply with the principles and rules of EKLIPSE (e.g. conflicts of interest policy (see http://www.eclipse-mechanism.eu/our_ethical_framework for more detail).

4.3 Data and information policy

All results will be made publicly available through the EKLIPSE website and transparent procedures will apply, following Creative Commons Agreement 4.0 (see above), which includes the reference of authorship and involvement.

4.4 Information required

The EKLIPSE KCB member form should be completed, including a list of relevant publications and outlining relevant experience on the topic and details of experience in previous assessments or knowledge synthesis processes. This form, together with a full CV (no longer than 6 A4 pages) should be sent to Secretariat@EKLIPSE-mechanism.eu

5 Application and notification of results

5.1 How to apply

Before applying, you are strongly encouraged to read the call for expertise for the Methods expert group. The KCB and methods expert group will be working closely together and it is important you apply to the call best suited to your interests. You can apply to both calls if you are interested and can commit the required time.

Please submit your application via the EKLIPSE website in the form provided.

The EKLIPSE forms for KCB members and methods expert group can be found on the EKLIPSE website under 'Open calls'. The completed form (see 6.5) together with a full CV (no longer than 3 A4 pages) should be sent to Secretariat@EKLIPSE-mechanism.eu before **30th September 2016**.



Should you require any further information do not hesitate to contact us Secretariat@EKLIPSE-mechanism.eu

5.2 Announcement of results

Successful applicants will be notified directly by EKLIPSE Secretariat week starting 24th October 2016. As soon as they accept the nomination, names of selected experts will be made public on the EKLIPSE website. The first meeting of the KCB will take place in the first half of November.

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